

**SCHOOL BOARD  
FINANCE SUMMARY FORM**

*The purpose of the document is to present the Providence School Board and Finance Committee with the necessary information to make data-informed decisions about the district's spending as it pertains to contracts.*

**Instructions:**

1. Please complete this form as fully and accurately as possible according to the guidance provided in each section.
  - a. The form must be completed if:
    - i. the total of the purchase or contract exceeds \$200,000
    - ii. the contract is for a term of more than one year
    - iii. the purchase or contract was NOT the result of formal competitive bidding or cooperative purchasing (i.e. it is a sole source purchase)
2. Once this form has been completed, send a copy to the Director of Purchasing and the Board Services Team. They will notify you of the next Finance Committee meeting and host a contract presentation review prior. Finance Committee typically meets the second Wednesday of the month. Only purchases/contracts that have already been reviewed and approved by the Superintendent will be scheduled before the Finance Committee.

**Vendor Name:** Generation Teach

**Amount:** \$ 360,000

**Source of Funds and Fiscal Year:**      District-Based  School-Based

**Check box for fiscal year:**             FY24  FY25  FY26

**Purchase or Contract:**                 Purchase  Contract

**Length of Contract (list start date and end date):** July 8, 2024-September 16, 2024

**PPSD Contact Name:** Jael Lopes/ Carina Pinto De Chacon

**Contract Type:**      New                     Renewal                     Extension                     Amendment

**Staff Recommendation:**

It is recommended that the Providence School Board approve a contract/purchase with  
Generation Teach (vendor name) for Summer Program for 300 elementary and middle schools students  
(type of services)

amounting in \$ 360,000 (total amount in dollars) for a five-weeks, full day summer program  
open to all elementary and middle school students. The host school is Bishop middle school (school name(s)). If  
approved, the contract will begin July 8, 2024 (date) and end September 16, 2024 (date), approximately.

**Justification of Spending:**

*Provide 5-7 points that support the recommendation as to why funds should be spent this way.*

*Use the prompts to help guide your response.*

- a. *How is this connected to the Turnaround Action Plan/ aligned to the district's vision?*
- b. *Why does the district need this purchase?*
- c. *Why is the dollar amount requested the necessary amount? What is the funding source?*
- d. *What are the implications of not spending this money?*

Generation Teach to provide direct service in summer learning, talent recruitment, and leadership development. They specialize in STEM, social-emotional learning, enrichment, anti-racist practices, and restorative justice.

Our interconnected program model:

- Engages 2ND to 8th-grade students in summer learning in our 6-week GT STEAM Academy
- Involves local undergraduate and high-school students in teaching through our award-winning AmeriCorps Summer Teaching Fellowship
- Develops professional teachers as leaders in our multi-month AmeriCorps Leadership Residency

Academic Curriculum Overview

**Engineering:** Each week, students explore a different branch of civil engineering, as they work towards the end goal of designing their own cities. Through hands-on exploration, students will build and create to explore everything from city planning to structural engineering.

**Law:** Students will explore various aspects of law, examining its relationship with ethics, culture, and technology. They will analyze issues like surveillance in schools and how technology can change the way we think about privacy. For their final project, they will take their learning and create laws and policies for their engineering city.

**Math:** Students will explore play-based and rigorous math concepts using the Math For Love Curriculum at the beginning of the summer. They will then transition to learning about entrepreneurship through a series of engaging and hands-on lessons. Students will learn essential concepts such as business planning, idea promotion, marketing analysis, price analysis, and financial decision-making, while gaining insights into the stories of successful entrepreneurs from diverse backgrounds, with a focus on People of Color (POC).

**Reading:** Students will be reading *Miles Morales: Suspended* which follows the journey of Miles Morales, a Black and Puerto Rican teenager who battles to preserve history. The reading curriculum aims to foster a love for reading, strengthen creative writing, and promote self-discovery and identity development. In the end, students will build a portfolio with final drafts of different class mini-projects.

### Justification of Vendor Selection

*Provide 3-5 bullet points that support the recommendation as to how this vendor was selected. You may attach any documents with additional data on their performance (please note below that this information is attached).*

*Use the below prompts to help guide your response.*

- Provide a 3-5 sentence summary of the vendor (can cut and paste contract Executive Summary) about who they are and what they do.*
- What was the procurement process for selecting the vendor?*
  - Which PPSD staff members were involved in that procurement process?*
- If this is a returning vendor:*
  - Share a summary of our experience with this vendor.*

The vendor was selected through an RFQ process. Several departments reviewed and scored the overall approach the services, qualifications and accessibility of project team experience and track record in providing similar services and overall strength and stability of the organization.

### Accountability Measures

*In 3-5 bullet points, describe the accountability measures that will ensure that the vendor meets all requirements set forth in the contract and that the district is able to maintain a record of the quality of the services. These need to be performance-based in nature. Every contract should include explicit language requiring vendor accountability, i.e. required program evaluation or the submission of a final report summarizing progress against each itemized deliverable. **Note: if this contract is a purchase agreement, you can skip this section.***

*Use the below questions to guide your response.*

- Which PPSD staff member will serve as the lead for tracking accountability and performance metrics?*
- What accountability measures have you agreed upon in your contract (can copy and paste from draft contract)?*
- How is this purchase tied to overall student achievement (refer to TAP specific goals if possible)?*

\*Metric 1: (5% of total contract) Program achieved enrollment target of 300 PPSD students by Day Five of the program.  
 Metric 2: (5% of total contract) Program achieved enrollment target of 75%PPSD students or student residents of Providence by the last day of the program.  
 Metric 3: (5% of total contract) 65% of students enrolled as of Day 5 attended 80% of total program days.  
 Metric 4: (5% of total contract) Students will complete pre-and post –assessment for SELweb assessments; our expectation is that 75% of students who complete pre=and post assessments will stop or reverse summer slide.  
 \*Only 10% of enrollment can be non-PPSD students

**Spending Breakdown**

*In the table below, list the deliverables of the purchase or contract and their associated cost to justify the total cost of the purchase. If easier, please attach an excel file or other document.*

Proposed Budget	Dollar Amount
300 students x\$1,200	\$360,000
<b>Total</b>	<b>\$360,000</b>